PAN AM GOLF ASSN

SANTA ANA

By-Laws

By-Laws

Article I
Name

Section 1
The name of this organization shall be the Pan American Golf Association, Santa Ana, California Chapter, herein after referred to as the Association.

Article II
Purpose

Section 1
The object of this Association shall be to create, promote, and encourage enthusiasm for participation in golf, fellowship among members of the Association and harmony among all golfers and golfing associations.
Section 2
To provide assistance and scholarships to needy students to advance their educational objectives.

Article III
Membership

Section 1
Membership in this Association shall be known as active.
Section 2
Membership in this Association shall be based upon the recommendation of an active member subject to approval of the Executive Committee.
Section 3
New members paying annual dues shall have immediate voting privileges.
Section 4
In order to have established handicap, member must turn in to Handicap Chairman at least (5) five score cards. These cards must show at least two members of the Santa Ana P.A.G.A. Chapter as players. It can be yourself and another member. Handicap Chairman will then send them to Mini-Max for official handicap.
Section 5 Membership:
A. Any person interested in the purpose of the Association, who is willing to abide by the Constitution and By-Laws and who pays his dues, shall be considered eligible for membership in the Association.
B. Active members must renew their membership prior to December 31st of the current year.
C. Members of other P.A.G.A. Chapters may participate in Association Tournaments on presentation of membership and handicap proof acceptable to the Handicap Chairman.
D. The Association will honor other golf associations handicap if, in turn, they honor ours in tournaments.
E. Reinstatement of members active status after January 1st shall wait until the following tournament to compete in respective flight for prizes. Said member shall play in Callaway flight.
Section 6
A member can be expelled from the Association for failure to pay dues and/or entry fees on any of the following grounds:
A. Unsportsmanlike behavior during competitive play to include fighting, cheating, abusive language, and excessive imbibing of alcoholic beverages.
B. Any action detrimental to the image of the Association while participating in competition sponsored by others.
C. Ungentlemanly conduct at any social function sponsored by the Association.
D. Members will be held accountable for the actions of their guests at any Association-sponsored event.
E. **1.** Officers may be removed with due cause — due to not performing any and all duties of their office to the satisfaction of the Executive Committee and membership.
2. Officers may be removed by majority vote of the Executive Committee and majority vote of members present at any properly called meeting.
Section 7
The Executive Committee shall be responsible for the enforcement of the above rules and governing expulsion. Members who violate said rules will be notified in writing, and their membership shall be nullified. All dues and fees paid by expelled members shall be retained by the Association.
Section 8
Any member who has had his membership nullified due to violation of any Association rules has the right to appeal to the Executive Committee within fifteen (15) days following notification. Upon appeal, the decision rendered by the Executive Committee shall be final.

$40.00

Article IV
Dues

Section 1
Annual dues shall be thirty dollars ([redacted]) and subject to change at the general meeting prior to October 31st of the current year.
B. Annual dues for the President, Treasurer, and the Tournament Chairman shall be exempt.
Section 2
A. Junior Membership shall be $10.00 per year.
B. Junior Membership shall be restricted to student members.
C. Junior Membership shall consist of student members under 18 years of age carrying a full course of study at an accredited educational institution.
Section 3
A. Annual dues shall not be refunded to a current member once the current member has enjoyed the privileges of participating in any Association-sponsored event.
Section 5
Annual dues shall be $15.00 after June 30th of the current year.

Article V
Officers

Section 1
The laws of the Association shall be drawn up by the Executive Committee subject to approval by the membership.
Section 2
The Executive Committee of the Association shall be composed of the elected officers and the immediate past-president. The past-president shall automatically be a member of the Executive Committee. The Executive Committee shall be charged with responsibility for the enforcement of the by-laws and the coordination of Association functions.
Section 3
An Executive Officer shall be replaced if he is absent from three (3) consecutive meetings whether regular or special.
Section 4 Officers:
A. Officers of the Association shall be elected at the regular meeting in November to serve a term in office beginning January 1 to December 31 of the succeeding year.
B. Officers and Director nominations will be recommended by the Nominating Committee and/or taken from the floor at the regular membership meeting in November at which elections are held.
C. In order to be eligible for the presidency of the Association, a nominee must have been a member of the Executive Committee the year preceding his nomination for president.
D. Outgoing officers shall furnish new officers with all records pertaining and belonging to the Association.
E. Term for incumbent President shall not exceed two consecutive years.
Section 5
The elective officers of the Association shall consist of:
a. President
b. Vice-President
c. Recording-Corresponding Secretary
d. Treasurer
e. Tournament Chairman
f. Handicap Chairman
g. Sergeant-at-arms
h. Publicity/Social Chairman
i. Rules and Membership Chairman
Section 6
The Officers of the Association shall perform the following duties:
a. President:
- Presides at meetings;
- Rules upon all points of order subject to appeal to the Association ;
- Appoints any special committee which shall possess only advisory power, including Nominating Committee;
- Is an ex-official member of all committees except the Nominating Committee;
- Is responsible for implementing all projects approved by the Executive Committee;
- Co-signs, with the Treasurer, all checks authorized by the Association either through a vote of its membership or action of the Executive Committee;

Article V
Officers
(Continued)

Section 6 (Continued)

b. Vice President

- Assumes all presidential duties and powers during the absence of the President or in the event of resignation of the President;
- Assumes guidance of all committees appointed by the President;
- Is responsible for physical custody of all property purchased or otherwise obtained by the Association;
- Co-signs, with the Treasurer, all checks authorized by the Association either through a vote of its membership or action of the Executive Committee in the absence of the President;

c. Recording and Corresponding Secretary

- Keeps a permanent record of all legislation and official copies of the Constitution and By-Laws;
- Keeps minutes of the meetings;
- Draws up resolutions made by the Association;
- Is responsible for the Association;s correspondence;
- Records attendance at each meeting;
- Advises executive members of absences which endanger their positions.

d. Treasurer

- Receives, reports and is responsible for all funds belonging to the Association;
- Is empowered to issue checks to transmit regular Association business, i.e., tournament deposits, social activities deposits and other activities identified with Association business;
- Keeps an accurate account of receipts and expenditures;
- Pays all bills authorized under the budget by the Executive Committee;
- Pays all bills with presentation of authorized receipts and approval of general membership present at meeting;
- Prepares written reports of the financial status of the Association at each regular form;
- Checks shall be co-signed by Treasurer and the President, and in the President's absence the Vice President;
- Prepares his books to be audited at the last regular meeting, or upon his resignation, by a committee of five (5) members appointed by the President.

e. Tournament Chairman

- Organizes and supervises a working Tournament Committee;
- Advises and supervises the activities of the Tournament Committee;
- Keeps the President informed in matters pertaining to the tournaments;
- Is responsible for scheduling and implementing all Association sponsored tournaments;
- Is responsible for coordination of members participation in invitational tournament sponsored by other associations;
- Tournament Chairman shall schedule tournaments for succeeding year prior to October of the current year.

f. Handicap Chairman

- Receives and records tournament score cards and maintains handicap book on current basis;
- Keeps the President informed in matters pertaining to handicaps;
- Shall provide Provisional handicaps to new members prior to receipt of official handicap;
- Shall distribute handicap status to members monthly at scheduled tournaments or mail with tournament flyer.

g. Sergeant-at-Arms

- Assists the President in maintaining order at meetings;
- Performs other duties assigned by the President;

h. Publicity/Social Chairman

- Appoints reporters responsible for securing information pertaining to the Association activities;
- Edits and publishes all newsworthy items in the Association's newsletter;
- Keeps the President informed of all news pertaining to the Association;
- Organizes social activities and coordinates such activities within the Association.

i. Rules and Membership Chairman

- Shall mail out membership applications in the month of November of each year;
- Keep members informed of tournament rules;
- Make decisions on rule infractions;
- Shall provide a current up-to-date Roster of Officers and Members to members requesting the roster;

j. Board of Directors – (When elected)

- Assists in an advisory capacity to the President in carrying out the executive functions of his office;
- Serves as directors of the committees of the Association.

Article VI
Operations

Section 1

The Association's regular meeting shall be held once every month at a place selected by the Executive Committee. These meetings will start at 7:30 p.m.

Section 2

The Association shall conduct its meetings according to Robert's Rules of Order on all points not expressly provided for in the By-Laws of the Association.

Section 3

Special meetings may be called by the President.

Section 4

A. All property, either tangible or intangible, remains vested in the Association.

B. All materials or documents belonging to the Association and in the possession of a member holding office or connected with that office shall, upon termination of his duties, be relinquished to the Vice President or Executive Committee.

Section 5

If the Association should cease to function, then it is the duty of the officers to dispose of all properties, both tangible or intangible, by donating such property to worthy, charitable institutions. Proof of such disposition would be shown within ninety (90) days after such first notification of disorganization.

Section 6

It is absolutely prohibited to discuss at any of the meetings subjects pertaining to religion, politics, or unionism. Also, no alcoholic beverages are to be used or taken during actual meeting sessions.

Section 7

It is absolutely prohibited to use the name of the Association either individually or jointly, in matters which do not concern the Pan American Golf Association – Santa Ana, California Chapter without the written consent of the Association.

Section 8 Delegates:

Delegates to National Association Meetings will be the President or one Executive Committee member appointed by the Executive Committee. Provided further that, if eligible person(s) cannot attend, or more than one person desires to attend as a designated delegate, the following selection procedures will be followed:

1. Interested person will announce intention to attend as a delegate, to the President, ninety (90) days before the event.
2. President will appoint selection committee – preferably odd numbered, to avoid ties.
3. The selection committee will use the following criteria;
   - **a.** Qualified delegate nominee, who has attended previously but has not attended for the longest time, will have first preference.
   - **b.** Qualified delegate nominee, who has attended previously but has not attended for the longest time, will have second preference.
   - **c.** Delegate must be a member good standing.
   - **d.** Delegate must be willing to speak for the Chapter and become involved in pertinent discussion an participate at National level.
   - **e.** Delegate must be willing to make a written report covering the following from his personal observation; National PAGA problems, golf courses, housing (motels, hotels), transportation (to an from airport, bus station, train station, other), food (restaurants), entertainment, an anything that he feels will be of interest to Chapter Members.

B. Delegates to National Association Meetings (Warmup, Annual or Special) shall receive an expense allowance.

D. Amount of allowance shall be proposed by the Executive Committee an approved by the Membership present at the approving meeting.

E. Delegate or club Champion will represent PAGA, S.A. **ONLY**. Receipt or expected receipt of expense allowance from any other PAGA Chapter, source, or organization, as a representative thereof, shall rule out issuance of expense allowance from Santa Ana PAGA and nullify representation of PAGA, S.A.

Section 9 Functions:

A. All functions or items bearing the name of the Pan American Golf Association – Santa Ana, California must be approved by the Executive Committee.

B. All monies derived from an Association-sponsored function shall be turned over to the Treasurer within seven (7) days of event. The member in charge of the function shall be accountable to the Treasurer or receipts and expenditures for the function.

C. Eligibility for championship must be a member in good standing and has played in three (3) rounds in six (6) months prior to championship.

D. Association shall pay champions green fees only at each regular scheduled tourney starting with the first tournament after champion has been declared. Excluding the championship tourney rounds and tourneys not on schedule.

Article VI
Operations
(Continued)

E. Association shall pay tournament chairman's green fees only at each tournament whether scheduled or special excluding the championship tournament rounds while in office.
F. Junior members shall not be eligible for flight prizes in regular and championship tournaments.
G. Junior members shall be eligible for trophies and merchandise in their own category to maintain amateur status.

Article VII

These By-Laws may be amended at the May meeting by a two thirds vote of the members present provided that the proposed amendment has been submitted to the Executive Committee of the Association for approval three (3) weeks prior to the general meeting, and that written notice to the members be given at least two (2) weeks prior to the general meeting called for voting on the amendment.

By-Laws ratified by membership at General Membership Meeting of June 23, 1988.

Ruben Castellanos

Ruben Castellanos, President

Manny Sepulveda, Secretary